

WAKE PARK AND RECREATION DISTRICT

Tyler Richardson, Director	Term to May 2027
Collin M. Richardson, Director	Term to May 2027
Logan A. Richardson, Director	Term to May 2027
Vacant, Director	Term to May 2025
Vacant, Director	Term to May 2025

NOTICE OF MEETING

Thursday, December 7, 2023 at 9:30 A.M.
via teleconference

This meeting will be held via teleconferencing and can be joined through the directions below:

<https://us06web.zoom.us/j/87471364220?pwd=WE40SIRKTKxod3IrQStCU3VYQTJodz09>

Meeting ID: 874 7136 4220; Password: 397357; Call-in Number: 720-707-2699

AGENDA

1. Call to Order
2. Declaration of Quorum/Director Conflict of Interest Disclosures/Affirmation of Qualifications
3. Approval of Agenda
4. Consider Appointment of Officers
5. Public Comment - Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes.
6. Administrative Consent Agenda Matters – The matters listed below may be approved in one motion as desired by the Board.
 - a. Consider Adoption of 2023 and 2024 Annual Administrative Resolution (**enclosure**)
 - b. Consider Approval of Resolution Designating the District’s 24-hour Posting Location (**enclosure**)
 - c. Consider Adoption of Public Records Request Policy (**enclosure**)
 - d. Consider Adoption of Resolution Adopting the Colorado Special District Records Retention Schedule (**enclosure**)
 - e. Discuss and Consider Adoption of Resolution Providing for the Defense and Indemnification of Directors and Employees of the District (**enclosure**)
 - f. Consider Approval of Resolution Concerning Authorization for Approval of Contracts and Payment of Claims (**enclosure**)
 - g. Consider Approval of Service Plan Intergovernmental Agreement with City of Greeley and Execution of Indemnification Letters (**enclosure**)

- h. Consider Approval of Execution of (1) Form SS-4 Application for Federal Employer Identification Number; (2) Application for Colorado Sales Tax Exemption Number; and (3) Application for Assignment of PDPA Numbers (**Enclosures**)
 - i. Discuss and Consider Establishment of Bank Accounts and Authorize Signers on the Accounts (with all checks requiring two signatures)
- 7. Insurance & Liability:
 - a. Consider Adoption of Resolution Approving an IGA with the Colorado Special Districts Property and Liability Pool
 - b. Authorize Approval of Membership in the Special District Association, Approval of Agency Services Agreement with T. Charles Wilson Insurance Services, and Inclusion of Worker's Compensation Insurance
- 8. Legal Matters
 - a. Consider Approval of Engagement Letter with White Bear Ankele Tanaka & Waldron for Legal Services (**Enclosure**)
 - b. Consider Approval of Funding and Reimbursement Agreement with Richmark Real Estate Partners, LLC (**Enclosure**)
 - c. Consider Approval of Independent Contractor Agreement with Heatherly Creative for Website creation (**enclosure**)
- 9. Financial Matters
 - a. Consider Approval of Master Service Agreement and Statement of Work from CliftonLarsonAllen LLP for Accounting Services (**Enclosure**)
 - b. Conduct Public Hearing on 2023 Budget
 - i. Consider Approval of Resolution Adopting the 2023 Budget (**Enclosure**)
 - c. Conduct Public Hearing on 2024 Budget
 - i. Consider Approval of Resolution Adopting the 2024 Budget (**Enclosure**)
 - d. Other Financial Matters
- 10. Other Business
- 11. Adjourn